



findhelpidaho.org connects Idahoans seeking help with resources in their local community. It's free, confidential, easy to use, and provides up-to-date information in more than 100 languages.

Start by creating a free account on findhelpidaho.org

1. Click on [this link](#) to get started
2. On the sign-up page, choose sign up by **Email**
*Note: Use your **work email** when creating your account*
3. Do **not** create a username. Your email will be your username.
4. Create a **password**
Note: Password requires at least 8 characters with 1 capital letter, 1 lowercase letter, and 1 special character.
5. Check the box to **affirm** you have read the terms and conditions.
6. Choose that you are **searching for services to help other people**
7. Click **Get Started!**
8. You will then be sent a **confirmation link via email to confirm your account. Please click on the link within 24 hours.** If you do not see the email, be sure to check your spam or junk folder.
9. Test your login by visiting findhelpidaho.org and clicking on the LOGIN button.

A screenshot of the 'Sign Up' page on findhelpidaho.org. The page has a light gray background. At the top right, it says 'Sign Up' and 'Already have an account? Log in!'. Below this are three options: 'EMAIL' (selected), 'TEXT MSG', and 'GOOGLE'. The form fields include: 'First Name' and 'Last Name' (with a dropdown arrow between them), 'Email' (with an envelope icon), 'Username (Optional)', and 'Password' (with a strength indicator icon). Below the password field is a note: 'Min. 8 characters with 1 capital, 1 lowercase, and 1 special character.' There are three radio button options: 'I affirm that I have read, understand, and accept the findhelp.org Terms and Privacy Policy.', 'I'm searching for me or my family', and 'I'm searching to help other people'. At the bottom is a blue button labeled 'GET STARTED!'.

Once you click the link you will know you are **logged in** because your **name** will appear on the top right hand corner of your screen.

For technical support please email supportfhi@unitedwaytv.org

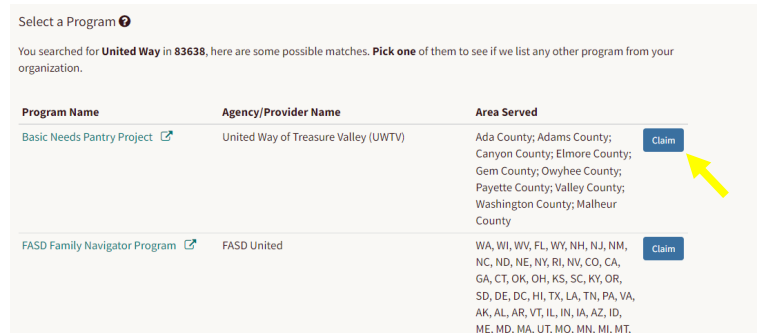


Next claim your program listing(s)

Claiming your program(s) allows you to access and update your program’s information, create intake screeners and eligibility assessments, track client outcomes, access data analytics tools, and more – **all for free!**

1. Make sure you are logged in to your findhelpidaho.org account.
2. Visit <https://www.findhelpidaho.org/claims>
3. **Search** for your program or organization using your organization’s main zip code.

4. A list of possible matches will appear. **Click the blue claim button** to the right of the program listing to complete the claim. You can claim multiple programs if you manage more than one program for your organization. Multiple staff members may also claim the same program. All program claim requests go through a verification process, which can take up to 2 business days. **An email will be sent to you with a link to complete the program claim process. Please click on the link within 24 hours.**



5. If your program isn’t listed you can add it here: [Suggest a Program](#). New programs go through a verification process, which can take up to 2 business days. Once your program is added you will need to claim it using the steps above.
6. After your claim is confirmed, a check mark will appear in the corner of your program listing to let people know it’s been claimed. You will also gain access to update your program information, accept client referrals, and view data analytics for the programs you have claimed.

To learn more, we encourage you to attend our [findhelpidaho.org 101 training](#) or contact supportfhi@unitedwaytv.org to schedule a custom training for your organization to learn more about the free tools available to organizations through findhelpidaho.org.

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